

MINUTES OF THE BELLMORE-MERRICK CENTRAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING JULY 9, 2019

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The Organizational meeting of the Bellmore-Merrick Central High School District Board of Education was held on Tuesday evening, July 9, 2019, in the Board of Education Conference Room of the Administrative Offices at the Brookside School at 1260 Meadowbrook Road, North Merrick, New York.

The following members of the Board of Education were present:

Marion Blane, President
Gina Piskin, Vice President
Edward Corona
John Ferrara
Janet Goller
Dr. Nancy Kaplan

The following members of the Board of Education were absent:

Nina Lanci
Tracey Miller

Also present:

John DeTommaso, Superintendent of Schools
Dr. Mara Bollettieri, Deputy Superintendent of Personnel
Kate Freeman, Assistant Superintendent for Business
Michael Harrington, Assistant Superintendent of Curriculum, Instruction and Assessment
Steve Goodstat, School Attorney
Pattianne Guccione, District Clerk

I. CALL TO ORDER

The meeting was called to order by Pattianne Guccione, District Clerk at 7:16 p.m.

II. PLEDGE OF ALLEGIANCE

Ms. Guccione led those present in the Pledge of Allegiance.

III. APPOINTMENTS TO THE BOARD OF EDUCATION

Mrs. Guccione announced the appointments to the Board of Education for the 2019-2020 School year:

Bellmore UFSD	Marion Blane, Janet Goller
Merrick UFSD	Dr. Nancy Kaplan, Gina Piskin
North Bellmore UFSD	John Ferrara, Nina Lanci
North Merrick UFSD	Edward Corona, Tracey Miller

IV. ELECTION OF BOARD OF EDUCATION PRESIDENT

Mrs. Guccione asked for nominations for the position of President of the Board of Education. Dr. Kaplan moved to nominate Ms. Blane and Mr. Ferrara seconded. There being no further nominations, nominations were closed and the motion was carried 6-0. Mrs. Guccione administered the Oath of Office to Ms. Blane.

V. ELECTION OF BOARD OF EDUCATION VICE PRESIDENT

Mrs. Guccione asked for nominations for the position of Vice President of the Board of Education. Mr. Ferrara moved to nominate Ms. Piskin and Mr. Corona seconded. There being no further nominations, nominations were closed and the motion was carried 6-0. Mrs. Guccione administered the Oath of Office to Ms. Piskin.

Mrs. Guccione turned the meeting over to Ms. Blane who welcomed everyone to the meeting.

On a **MOTION** by Dr. Kaplan, seconded by Mr. Ferrara and carried 6-0, the Board of Education approved by a consent agenda items VI through XV.A.3.

VI. APPOINTMENTS:

A. BE IT RESOLVED, that the Board of Education approve the appointments and salaries of the following for the 2019-2020 school year:

1. Appointment of School District Auditor
2. Appointment of Treasurer
3. Appointment of Data Protection Security Officer
4. Appointment of District Clerk
5. Appointment of Deputy Treasurer
6. Appointment of Records Access Officer
7. Appointment of Records Retention and Disposition Officer
8. Appointment of Title IX Coordinator
9. Appointment of Section 504 Coordinator
10. Appointment of Asbestos Compliance Officer
11. Appointment of Purchasing Agent
12. Appointment of Acting Purchasing Agent
13. Appointment of Property Control Manager
14. Appointment of Medicaid Compliance Officer
15. Appointment of Payroll Certification Officer
16. Appointment of 403 (b) Liaison
17. Appointment of Chief Emergency Officer
18. Appointment of Chemical Hygiene Officer

VII. DEPOSITORIES FOR SCHOOL FUNDS

A. BE IT RESOLVED, that the Board of Education approve the following banks as depositories for school funds:

1. Signature Bank - Investment
2. Capital One Bank – Operating and Investment Accounts
3. Chase Bank, Bellmore – Operating and Investment Accounts
4. First National Bank of Long Island – Operating and Investment Accounts
5. Flushing Bank – Investments and Operating Accounts
6. MBIA Class – New York – Cooperative Liquid Assets Security System – Investments
7. M&T Bank – Collateral Accounts
8. TD Bank – Investment Accounts
9. The Bank of New York Mellon – Investments and Collateral Account
10. NY LAF - Investments

VIII. CHECK SIGNATURES

A. BE IT RESOLVED, that the Board of Education authorize the Treasurer or Deputy Treasurer to sign all checks pertaining to school funds and that the District Clerk's signature be used as an alternate.

B. BE IT RESOLVED, that the Board of Education authorize the Superintendent and Assistant Superintendent for Business to certify all payrolls for the 2019-2020 school year.

IX. PUBLIC EMPLOYEE DISHONESTY INSURANCE

- A. BE IT RESOLVED, that the Board of Education will maintain a blanket Public Employee Dishonesty insurance policy in the amount of \$5,000,000.

X. OFFICIAL DISTRICT NEWSPAPERS

- A. BE IT RESOLVED, that the Board of Education approve the designation of Bellmore Herald Life and Merrick Herald Life as official District newspapers. (Ed. Law 2004)
- B. BE IT RESOLVED, that the Board of Education approve the designation of Newsday as the official District newspaper only for the purposes of the Nassau County Transportation Consortium, the Nassau County Directors of Facilities Purchasing Consortium and the Long Island School Nutrition Directors Association.

XI. APPROVAL OF MINUTES dated June 9, 2019.

XII. APPROVAL OF TREASURER'S REPORT dated May 31, 2019.

XIII. SUPERINTENDENT'S REPORT

- A. Future Dates
- | | |
|------------------|---|
| August 7 | Board of Education Meeting |
| August 27 | 7 th and 9 th Grade Orientation |
| August 28 and 29 | Superintendent's Conference Day |
| September 2 | Labor Day |
| September 3 | First Day of School |
| September 4 | Board of Education Meeting |

XIV. PUBLIC COMMENTS - *Agenda Items Only*

There were no public comments.

XV. SUPERINTENDENT'S RECOMMENDATIONS

- A. Policies
1. BE IT RESOLVED, that the Board of Education re-adopt all policies and Code of Ethics in effect during the 2018-2019 school year for the 2019-2020 school year.
 2. BE IT RESOLVED, that the Board of Education approve the following policies for a first reading:
Policy No. 6700 – Purchasing
Policy No. 6830 – Expense Reimbursement
Policy No. 9140 – Staff Complaints and Grievances (New)
Policy No. 9260 – Conditional Appointments (New)
Policy No. 9320 – Drug/Alcohol Free Workplace (New)
 3. BE IT RESOLVED, that the Board of Education approve the following policies for a second reading:
Policy No. 1900 – Parental Involvement (Revised)
Policy No. 2160 – School District Officer and Employee Code of Ethics

B. Donations

On a MOTION by Ms. Goller, seconded by Mr. Ferrara and passed 6-0, the Board of Education accepted the following resolution:

1. BE IT RESOLVED, that the Board of Education accept a donation of \$6,500.00 from the Mepham Class of 1954 to be used for various items in the W.C. Mepham High School Library and increase appropriations budget by the same amount.

On a MOTION by Ms. Piskin, seconded by Mr. Ferrara and passed 6-0, the Board of Education accepted the following resolution:

2. BE IT RESOLVED, that the Board of Education accept a donation of \$100.00 from Arlene Grand to the Community Cupboard.

On a MOTION by Ms. Goller, seconded by Dr. Kaplan and passed 6-0, the Board of Education accepted the following resolution:

3. BE IT RESOLVED, that the Board of Education accept a donation of \$996.96 from the Grand Avenue Middle School PTSA to be used for the purchase of one water bottle water fountain for the students at Grand Avenue MS and increase appropriations budget by same amount.

On a MOTION by Ms. Piskin, seconded by Dr. Kaplan and passed 6-0, the Board of Education accepted the following resolution:

4. BE IT RESOLVED, that the Board of Education accept a donation of \$2,100.84 from the Grand Avenue Middle School PTSA to be used for the purchase of three metal outdoor tables for the students at Grand Avenue MS and increase appropriations budget by same amount.

On a MOTION by Ms. Goller, seconded by Mr. Corona and passed 6-0, the Board of Education accepted the following resolution:

5. BE IT RESOLVED, that the Board of Education accept a donation of \$2,820.00 from the Grand Avenue Middle School PTSA to be used for the purchase of agendas for the students at Grand Avenue MS for the 2019-2020 school year and increase appropriations budget by same amount.

On a MOTION by Mr. Ferrara, seconded by Dr. Kaplan and passed 6-0, the Board of Education accepted the following resolution:

6. BE IT RESOLVED, that the Board of Education accept a donation of \$25.00 from Bellmore Lions for the Community Cupboard.

Ms. Blane thanked everyone for the donations.

On a MOTION by Dr. Kaplan, seconded by Mr. Corona and carried 6-0, the Board of Education approved by a consent agenda items XV.C through XVII.A

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- C. Impartial Hearing Officers (IHOs)
BE IT RESOLVED, that the Board of Education approve the list of Impartial Hearing Officers (IHO) as maintained by the New York State Education Department Impartial Hearing Reporting System IHO Rotational List or the 2019-2020 school year.
- D. Standard Work Day
BE IT RESOLVED, that the Board of Education reaffirm the standard workday at seven (7) hours.
- E. Treasurer
BE IT RESOLVED, that the Board of Education approve the position of Treasurer as a Public Officer and employee and that the appointment of the Treasurer is a one (1) year term commencing July 1st and ending on June 30th of the following year.
- F. Dignity Act
1. BE IT RESOLVED, that the Board of Education adopt the Dignity Act upon the recommendation of the district-wide school-based planning and Shared Decision-making Committee.
2. BE IT RESOLVED, that the Board of Education approve the appointments of the recommended 2019-2020 Dignity Act coordinators in each of the district schools.
- G. Academic Intervention Services Plan
BE IT RESOLVED, that the Board of Education adopt the 2020 Academic Intervention Services Plan upon the recommendation of the Office of Curriculum, Instruction and Assessment.
- H. Special Education
1. BE IT RESOLVED, that the Board of Education approve the recommended appointments to the Summer Committee on Special Education.
2. BE IT RESOLVED, that the Board of Education approve the recommended Special Education vendors for the 2019-2020 school year.
2. BE IT RESOLVED, that the Board of Education approve the following placements recommended by the Committee on Special Education: 000011700, 000012803, 000511689, 000512127, 000512304, 000512519, 070940016, 071220004, 072620001, 081420000, 081760000, 131261301, 181910009, 370000813, 992450262, 999011164 and 999011367.

XVI. PERSONNEL REPORT dated July 9, 2019

- A. Resignations
B. Appointments
C. Salary Reclassification
D. Permanent Status
E. Recommendation for Continued Employment
F. Leave Requests
G. Assigned Services – Non-Athletic – 2018-2019 School Year
H. Assigned Services – Non Athletic
I. Assigned Services – Athletics – Spring 2019
J. Assigned Services – Athletics – Fall 2019

Dr. Bollettieri introduced and welcomed Cristina Strezenec, a new teacher at Calhoun H.S.

XVII. BUSINESS AND FINANCE

A. Bills and Corresponding Warrants dated July 9, 2019

The Board of Education reviewed the Summary of Bills and the corresponding warrants.

B. Bids

On a **MOTION** by Dr. Kaplan seconded by Ms. Goller and carried 6-0, the Board of Education approved the bids as stated in the agenda.

C. Budget Summary dated June 30, 2019

The Board of Education reviewed the Budget Summary.

On a **MOTION** by Dr. Kaplan, seconded by Ms. Goller and carried 6-0, the Board of Education approved by a consent agenda items XVII.D through XVII.S.

D. Obsolete/Surplus Property

1. BE IT RESOLVED, that the Board of Education declare obsolete and approve the disposal of 130 Desktop Computers, 10 Laptops, 4 Projectors and 2 decommissioned Firewalls.

2. BE IT RESOLVED, that the Board of Education declare obsolete and approve the disposal of 1 Overhead, 1 VCR and 1TV.

E. Nassau County Senior Center Lease

BE IT RESOLVED, that the Board of Education approve an amendment to the agreement with EAC, Inc. for the lease of space in the Brookside School Building for use as a senior citizen community center for the period 7/1/19 through 6/30/20.

F. External Auditor

BE IT RESOLVED, that the Board of Education approve an agreement with Cullen & Danowski, LLP for External Auditor services for fiscal year ending 6/30/20 at an annual cost of \$48,200.00 and authorize the Assistant Superintendent of Business to sign an engagement letter.

G. District Owned Cell Phones

BE IT RESOLVED, that the Board of Education approve the list of job titles requiring cellular phones for the 2019-2020 school year.

H. Legal Services - 2019-2020 School Year

BE IT RESOLVED, that the Board of Education authorize its President to sign an agreement with Ingerman Smith, LLP to provide legal counsel in the amount of \$27,540.00 annually for Board counsel services and \$22,800.00 annually for Labor counsel services and \$225.00 per hour for additional legal services for the period 7/1/19-6/30/20.

I. Claims Auditor

BE IT RESOLVED, that the Board of Education authorize its president to sign an agreement on behalf of the Board of Education with Nawrocki Smith, LLP for the duties and responsibilities of Claims Auditor for the Bellmore-Merrick Central High School District for fiscal year ended 6/30/20 at a cost not to exceed \$24,707.00.

J. Third Party Administrators

BE IT RESOLVED, that the Board of Education approve the following as Third Party Administrators for fiscal year ending 6/30/20 at the indicated rates:

1. Wright Risk (Workers' Compensation) \$45,760.85 per year
2. USI (unemployment cost control services) \$ 4,400.00
3. Western Suffolk BOCES (flex plan) \$ 51.00 per participant per year

K. Insurance Services

BE IT RESOLVED, that the Board of Education approve the following insurance services providers:

1. NYSIR Comprehensive Coverage
2. Edwards & Co. Pupil Benefits (student accident)
3. J. Flynn Insurance Agency Group life and disability; dental insurance
4. Sterling & Sterling Excess Coverages:
 - a. Excess Workers' Compensation
 - b. Excess Flood & Earthquake
 - c. Cyber Data Compromise

L. Employee Assistance Program (EAP)

BE IT RESOLVED, that the Board of Education approve an agreement with Tri-State REACH, Inc. to provide an Employee Assistance Program (EAP) to its eligible employees.

M. Internal Auditor

BE IT RESOLVED, that the Board of Education approve an inter-municipal agreement with QUESTAR III to perform internal auditing services and one risk assessment from 7/1/2019 through and including 6/30/2020 at a cost of \$21,350.00.

N. Nassau BOCES Cooperative Transportation Bid

BE IT RESOLVED, that the Board of Education approve the results of the 5/15/19 Nassau BOCES Cooperative Transportation Bid and award the contracts based on BOCES' recommendation. BOCES recommended that, based on the detail information included in the bid (item specifications and unit price), the bid be awarded to the lowest responsible bidders meeting specifications for Non Public and Special Education Transportation for the 2019-2020 school year.

O. Affordable Care Act Services

BE IT RESOLVED, that the Board of Education approve an agreement with Seneca Consulting Group from 7/1/19-6/30/20 for the provision of Affordable Care Act consulting services.

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute the agreement on behalf of the Board of Education.

P. Bellmore-Merrick Child Care

BE IT RESOLVED, that the Board of Education authorize its President to sign a one year lease agreement with Bellmore-Merrick Child Care Program for the use of space at the Brookside School from July 1, 2019 to June 30, 2020 in the amount of \$13,831.20 and authorize its President to execute said agreement on behalf of the Board.

- Q. Asset Inventory Software
BE IT RESOLVED, that the Board of Education approve an agreement with AssetWorks to provide support of the district's Asset Inventory software from 7/1/19 – 6/30/20 at an annual cost of \$1,450.00.
- R. Budget Transfer
BE IT RESOLVED, that the Board of Education approve a budget transfer of up to \$350,000 for the 2018-2019 school year to cover Special Ed Related Services:
- | | |
|--------------------------------------|------------------|
| From: A2250.472 (Special Ed Tuition) | \$ 300,000 |
| A2250.490 (Special Ed BOCES) | <u>\$ 50,000</u> |
| | \$ 350,000 |
- To: A2250.400 (Related Services) \$ 350,000
- S. Architectural Services
BE IT RESOLVED, that the Board of Education approve an agreement with BBS Architects, Landscape Architects, & Engineers P.C. to provide architectural services for a period of five (5) years commencing July 1, 2019 and ending June 30, 2024 and authorize it's President to execute said agreement on behalf of the Board.

On a **MOTION** by Ms. Piskin, seconded by Mr. Ferrara and passed 6-0, the Board of Education accepted the following resolution:

- T. School Safety Plans
BE IT RESOLVED, that the Board of Education has reviewed the district-wide and building-level School Safety Plans for the 2019-2020 school year and directs that the district-wide school safety plan and a summary of the building-level emergency response plan be made available for public comment.

XVIII. CORRESPONDENCE

Ms. Blane stated the Board of Education did receive correspondence.

XIX. PUBLIC COMMENTS

There were no public comments.

XX. OLD/NEW BUSINESS

Ms. Blane stated there was no new business.

XXI. POTENTIAL EXECUTIVE SESSION

The Board of Education did not enter executive session.

XXII. ADJOURNMENT

On a **MOTION** by Ms. Piskin, seconded by Mr. Ferrara and carried 6-0, the Board of Education meeting adjourned at 7:25 p.m.

Respectfully submitted,



Pattianne Guccione
District Clerk