

BELLMORE-MERRICK CENTRAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
TUESDAY, JULY 9, 2019 – 7:00 PM

AGENDA

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPOINTMENTS TO THE BOARD OF EDUCATION (See attached)
- IV. ELECTION OF BOARD OF EDUCATION PRESIDENT (Administer oath)
- V. ELECTION OF BOARD OF EDUCATION VICE PRESIDENT (Administer oath)
- VI. APPOINTMENTS:
 - A. BE IT RESOLVED, that the Board of Education approve the appointments and salaries of the following for the 2019-2020 school year:
 - 1. Appointment of School District Auditor
 - 2. Appointment of Treasurer
 - 3. Appointment of Data Protection Security Officer
 - 4. Appointment of District Clerk
 - 5. Appointment of Deputy Treasurer
 - 6. Appointment of Records Access Officer
 - 7. Appointment of Records Retention and Disposition Officer
 - 8. Appointment of Title IX Coordinator
 - 9. Appointment of Section 504 Coordinator
 - 10. Appointment of Asbestos Compliance Officer
 - 11. Appointment of Purchasing Agent
 - 12. Appointment of Acting Purchasing Agent
 - 13. Appointment of Property Control Manager
 - 14. Appointment of Medicaid Compliance Officer
 - 15. Appointment of Payroll Certification Officer
 - 16. Appointment of 403 (b) Liaison
 - 17. Appointment of Chief Emergency Officer
 - 18. Appointment of Chemical Hygiene Officer
- VII. DEPOSITORIES FOR SCHOOL FUNDS
 - A. BE IT RESOLVED, that the Board of Education approve the following banks as depositories for school funds:
 - 1. Signature Bank - Investment
 - 2. Capital One Bank – Operating and Investment Accounts
 - 3. Chase Bank, Bellmore – Operating and Investment Accounts
 - 4. First National Bank of Long Island – Operating and Investment Accounts
 - 5. Flushing Bank – Investments and Operating Accounts
 - 6. MBIA Class – New York – Cooperative Liquid Assets Security System – Investments

7. M&T Bank – Collateral Accounts
8. TD Bank – Investment Accounts
9. The Bank of New York Mellon – Investments and Collateral Account
10. NY LAF - Investments

VIII. CHECK SIGNATURES

- A. BE IT RESOLVED, that the Board of Education authorize the Treasurer or Deputy Treasurer to sign all checks pertaining to school funds and that the District Clerk’s signature be used as an alternate.
- B. BE IT RESOLVED, that the Board of Education authorize the Superintendent and Assistant Superintendent for Business to certify all payrolls for the 2019-2020 school year.

IX. PUBLIC EMPLOYEE DISHONESTY INSURANCE

- A. BE IT RESOLVED, that the Board of Education will maintain a blanket Public Employee Dishonesty insurance policy in the amount of \$5,000,000.

X. OFFICIAL DISTRICT NEWSPAPERS

- A. BE IT RESOLVED, that the Board of Education approve the designation of Bellmore Herald Life and Merrick Herald Life as official District newspapers. (Ed. Law 2004)
- B. BE IT RESOLVED, that the Board of Education approve the designation of Newsday as the official District newspaper only for the purposes of the Nassau County Transportation Consortium, the Nassau County Directors of Facilities Purchasing Consortium and the Long Island School Nutrition Directors Association.

XI. APPROVAL OF MINUTES – June 9, 2019 (See attached)

XII. APPROVAL OF TREASURER’S REPORT - May 31, 2019 (Previously sent)

XIII. SUPERINTENDENT’S REPORT

- A. Future Dates

August 7	Board of Education Meeting
August 27	7 th and 9 th Grade Orientation
August 28 and 29	Superintendent’s Conference Day
September 2	Labor Day
September 3	First Day of School
September 4	Board of Education Meeting

XIV. PUBLIC COMMENTS - *Agenda Items Only*

Any person wishing to make comments or raise questions shall complete an information card. Questions are to be addressed to the Board President, not to individual board members. Personal attacks on individual board members, administrators and staff will not be tolerated and may be cause to adjourn the meeting. There will be no back and forth dialogue. Out of courtesy and fairness to the rest of the audience, it would be appreciated if each visitor would limit his/her remarks to not more than three minutes or ask only one question. Public discussion on matters relating to staff and students, by which their reputation, privacy, or rights to due process, or those of others could be in some way violated, is prohibited.

XV. SUPERINTENDENT'S RECOMMENDATIONS

A. Policies

1. BE IT RESOLVED, that the Board of Education re-adopt all policies and Code of Ethics in effect during the 2018-2019 school year for the 2019-2020 school year.

2. BE IT RESOLVED, that the Board of Education approve the following policies for a first reading:

Policy No. 6700 – Purchasing (See attached)

Policy No. 6830 – Expense Reimbursement (See attached)

Policy No. 9140 – Staff Complaints and Grievances (New) (See attached)

Policy No. 9260 – Conditional Appointments (New) (See attached)

Policy No. 9320 – Drug/Alcohol Free Workplace (New) (See attached)

3. BE IT RESOLVED, that the Board of Education approve the following policies for a second reading:

Policy No. 1900 – Parental Involvement (Revised) (See attached)

Policy No. 2160 – School District Officer and Employee Code of Ethics (See attached)

B. Donations

1. BE IT RESOLVED, that the Board of Education accept a donation of \$6,500.00 from the Mephram Class of 1954 to be used for various items in the W.C. Mephram High School Library and increase appropriations budget by the same amount. (See attached)

2. BE IT RESOLVED, that the Board of Education accept a donation of \$100.00 from Arlene Grand to the Community Cupboard. (See attached)

3. BE IT RESOLVED, that the Board of Education accept a donation of \$996.96 from the Grand Avenue Middle School PTSA to be used for the purchase of one water bottle water fountain for the students at Grand Avenue MS and increase appropriations budget by same amount. (See attached)

4. BE IT RESOLVED, that the Board of Education accept a donation of \$2,100.84 from the Grand Avenue Middle School PTSA to be used for the purchase of three metal outdoor tables for the students at Grand Avenue MS and increase appropriations budget by same amount. (See attached)

5. BE IT RESOLVED, that the Board of Education accept a donation of \$2,820.00 from the Grand Avenue Middle School PTSA to be used for the purchase of agendas for the students at Grand Avenue MS for the 2019-2020 school year and increase appropriations budget by same amount. (See attached)

C. Impartial Hearing Officers (IHOs)

BE IT RESOLVED, that the Board of Education approve the list of Impartial Hearing Officers (IHO) as maintained by the New York State Education Department Impartial Hearing Reporting System IHO Rotational List or the 2019-2020 school year.

D. Standard Work Day

BE IT RESOLVED, that the Board of Education reaffirm the standard workday at seven (7) hours.

- E. Treasurer
BE IT RESOLVED, that the Board of Education approve the position of Treasurer as a Public Officer and employee and that the appointment of the Treasurer is a one (1) year term commencing July 1st and ending on June 30th of the following year.

- F. Dignity Act
 - 1. BE IT RESOLVED, that the Board of Education adopt the Dignity Act upon the recommendation of the district-wide school-based planning and Shared Decision-making Committee.

 - 2. BE IT RESOLVED, that the Board of Education approve the appointments of the recommended 2019-2020 Dignity Act coordinators in each of the district schools.
(See attached)

- G. Academic Intervention Services Plan
BE IT RESOLVED, that the Board of Education adopt the 2020 Academic Intervention Services Plan upon the recommendation of the Office of Curriculum, Instruction and Assessment.
(See attached)

- H. Special Education
 - 1. BE IT RESOLVED, that the Board of Education approve the recommended appointments to the Summer Committee on Special Education.
(See attached)

 - 2. BE IT RESOLVED, that the Board of Education approve the following placements recommended by the Committee on Special Education: 000011700, 000012803, 000511689, 000512127, 000512304, 000512519, 070940016, 071220004, 072620001, 081420000, 081760000, 131261301, 181910009, 370000813, 992450262, 999011164 and 999011367,
(See attached)

- XVI. PERSONNEL (See attached)
 - A. Resignations
 - B. Appointments
 - C. Salary Reclassification
 - D. Permanent Status
 - E. Recommendation for Continued Employment
 - F. Leave Requests
 - G. Assigned Services – Non-Athletic – 2018-2019 School Year
 - H. Assigned Services – Non Athletic
 - I. Assigned Services – Athletics – Spring 2019
 - J. Assigned Services – Athletics – Fall 2019

- XVII. BUSINESS AND FINANCE
 - A. Bills and Corresponding Warrants dated July 9, 2019-*Information Only* (Previously sent)

 - B. Bids (Previously sent)

- C. Budget Summary dated June 30, 2019 - *Information Only* (Previously sent)
- D. Obsolete/Surplus Property
1. BE IT RESOLVED, that the Board of Education declare obsolete and approve the disposal of 130 Desktop Computers, 10 Laptops, 4 Projectors and 2 decommissioned Firewalls. (See attached)
2. BE IT RESOLVED, that the Board of Education declare obsolete and approve the disposal of 1 Overhead, 1 VCR and 1TV. (See attached)
- E. Nassau County Senior Center Lease
BE IT RESOLVED, that the Board of Education approve an amendment to the agreement with EAC, Inc. for the lease of space in the Brookside School Building for use as a senior citizen community center for the period 7/1/19 through 6/30/20. (See attached)
- F. External Auditor
BE IT RESOLVED, that the Board of Education approve an agreement with Cullen & Danowski, LLP for External Auditor services for fiscal year ending 6/30/20 at an annual cost of \$48,200 and authorize the Assistant Superintendent of Business to sign an engagement letter. (See attached)
- G. District Owned Cell Phones
BE IT RESOLVED, that the Board of Education approve the list of job titles requiring cellular phones for the 2019-2020 school year. (See attached)
- H. Legal Services - 2019-2020 School Year
BE IT RESOLVED, that the Board of Education authorize its President to sign an agreement with Ingerman Smith, LLP to provide legal counsel in the amount of \$27,540 annually for Board counsel services and \$22,800 annually for Labor counsel services and \$225 per hour for additional legal services for the period 7/1/19-6/30/20. (See attached)
- I. Claims Auditor
BE IT RESOLVED, that the Board of Education authorize its president to sign an agreement on behalf of the Board of Education with Nawrocki Smith, LLP for the duties and responsibilities of Claims Auditor for the Bellmore-Merrick Central High School District for fiscal year ended 6/30/20 at a cost not to exceed \$24,707. (See attached)
- J. Third Party Administrators
BE IT RESOLVED, that the Board of Education approve the following as Third Party Administrators for fiscal year ending 6/30/20 at the indicated rates:
1. Wright Risk (Workers' Compensation) \$45,760.85 per year
2. USI (unemployment cost control services) \$ 4,400.00 (See attached)
3. Western Suffolk BOCES (flex plan) \$ 51.00 per participant per year

- K. Insurance Services
BE IT RESOLVED, that the Board of Education approve the following insurance services providers:
- | | | |
|----|---------------------------|---|
| 1. | NYSIR | Comprehensive Coverage |
| 2. | Edwards & Co. | Pupil Benefits (student accident) |
| 3. | J. Flynn Insurance Agency | Group life and disability; dental insurance
(See attached) |
| 4. | Sterling & Sterling | Excess Coverages: |
| | a. | Excess Workers' Compensation |
| | b. | Excess Flood & Earthquake |
| | c. | Cyber Data Compromise |
- L. Employee Assistance Program (EAP)
BE IT RESOLVED, that the Board of Education approve an agreement with Tri-State REACH, Inc. to provide an Employee Assistance Program (EAP) to its eligible employees.
(See attached)
- M. Internal Auditor
BE IT RESOLVED, that the Board of Education approve an inter-municipal agreement with QUESTAR III to perform internal auditing services and one risk assessment from 7/1/2019 through and including 6/30/2020 at a cost of \$21,350. (See attached)
- N. Nassau BOCES Cooperative Transportation Bid
BE IT RESOLVED, that the Board of Education approve the results of the 5/15/19 Nassau BOCES Cooperative Transportation Bid and award the contracts based on BOCES' recommendation. BOCES recommended that, based on the detail information included in the bid (item specifications and unit price), the bid be awarded to the lowest responsible bidders meeting specifications for Non Public and Special Education Transportation for the 2019-2020 school year.
- O. Affordable Care Act Services
BE IT RESOLVED, that the Board of Education approve an agreement with Seneca Consulting Group from 7/1/19–6/30/20 for the provision of Affordable Care Act consulting services.

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute the agreement on behalf of the Board of Education. (See attached)
- P. Bellmore-Merrick Child Care
BE IT RESOLVED, that the Board of Education authorize its President to sign a one year lease agreement with Bellmore-Merrick Child Care Program for the use of space at the Brookside School from July 1, 2019 to June 30, 2020 in the amount of \$13,831.20 and authorize its President to execute said agreement on behalf of the Board. (See attached)
- Q. Asset Inventory Software
BE IT RESOLVED, that the Board of Education approve an agreement with AssetWorks to provide support of the district's Asset Inventory software from 7/1/19 – 6/30/20 at an annual cost of \$1,450.00. (See attached)

R. Budget Transfer

BE IT RESOLVED, that the Board of Education approve a budget transfer of up to \$350,000 for the 2018-2019 school year to cover Special Ed Related Services:

From: A2250.472 (Special Ed Tuition)	\$ 300,000
A2250.490 (Special Ed BOCES)	<u>\$ 50,000</u>
	\$ 350,000

To: A2250.400 (Related Services) \$ 350,000

S. Architectural Services

BE IT RESOLVED, that the Board of Education approve an agreement with BBS Architects, Landscape Architects, & Engineers P.C. to provide architectural services for a period of five (5) years commencing July 1, 2019 and ending June 30, 2024 and authorize it's President to execute said agreement on behalf of the Board. (See attached)

XVIII. CORRESPONDENCE

XIX. PUBLIC COMMENTS

Any person wishing to make comments or raise questions shall complete an information card. Questions are to be addressed to the Board President, not to individual board members. Personal attacks on individual board members, administrators and staff will not be tolerated and may be cause to adjourn the meeting. There will be no back and forth dialogue. Out of courtesy and fairness to the rest of the audience, it would be appreciated if each visitor would limit his/her remarks to not more than three minutes or ask only one question. Public discussion on matters relating to staff and students, by which their reputation, privacy, or rights to due process, or those of others could be in some way violated, is prohibited.

XX. OLD/NEW BUSINESS

XXI. POTENTIAL EXECUTIVE SESSION

XXII. ADJOURNMENT

Next regular meeting: August 7, 2019 at 7:00 p.m.