

MINUTES OF THE BELLMORE-MERRICK CENTRAL HIGH SCHOOL DISTRICT

BOARD OF EDUCATION MEETING July 11, 2017

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The Organizational meeting of the Bellmore-Merrick Central High School District Board of Education was held on Tuesday evening, July 11, 2017, in the Board of Education Conference Room of the Administrative Offices at the Brookside School at 1260 Meadowbrook Road, North Merrick, New York.

The following members of the Board of Education were present:

Dr. Nancy Kaplan, President
Nina Lanci, Vice President
Marion Blane
Steve Enella
John Ferrara
Wendy Gargiulo
Janet Goller
Gina Piskin

Also present:

John DeTommaso, Superintendent of Schools
Dr. Mara Bollettieri, Deputy Superintendent of Personnel
Kate Freeman, Assistant Superintendent for Business
Michael Harrington, Assistant Superintendent of Curriculum, Instruction and Assessment
Eric Arlin, Director of Special Education and Pupil Services
Cheryl Fontana, Director of Music/Fine and Performing Arts and Adult Education
Joseph Innaco, Director of Instructional and Technology Services
Jon Simpkins, Director of School Facilities and Operations
Tom Volpe, Transportation Supervisor/Health and Safety Coordinator
Christopher Powers, School Attorney
Claire Neufeld, District Clerk

The meeting was called to order at 8:20 p.m. Mrs. Neufeld, District Clerk, led those present in the Pledge of Allegiance.

CALL TO ORDER

Mrs. Neufeld announced the appointments to the Board of Education for the 2017-2018 school year.

APPOINTMENTS

Bellmore UFSD	Janet Goller, Marion Blane
Merrick UFSD	Dr. Nancy Kaplan, Gina Piskin
North Bellmore UFSD	John Ferrara, Nina Lanci
North Merrick UFSD	Steve Enella, Wendy Gargiulo

Mrs. Neufeld asked for nominations for the position of President of the Board of Education. Ms. Gargiulo moved to nominate Dr. Kaplan, and Mrs. Goller seconded. There being no further nominations, nominations were closed and the motion was carried 8-0. Mrs. Neufeld administered the Oath of Office to Dr. Kaplan.

**ELECTION OF
BOARD OF EDUCATION
PRESIDENT**

Mrs. Neufeld asked for nominations for the position of Vice President of the Board of Education. Mrs. Blane moved to nominate Mrs. Lanci and Ms. Gargiulo seconded. There being no further nominations, nominations were closed and the motion was carried 8-0. Mrs. Neufeld administered the Oath of Office to Mrs. Lanci.

**ELECTION OF
BOARD OF EDUCATION
VICE-PRESIDENT**

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**BOARD OF
EDUCATION
PRESIDENT**

Dr. Kaplan assumed the Chair. Dr. Kaplan stated it is her pleasure to welcome everyone to the 2017-2018 School Year. She is honored to be here and proud to be a part of this community. She welcomed back returning school board members and welcomed the two new members, Steve Enella from North Merrick and John Ferrara from North Bellmore. She is happy to have Mr. Michael Harrington as part of the table. She welcomed back the central administrators, the best school attorney, Mr. DeTommaso and the district clerk stating everyone gives their heart and soul to the children of Bellmore-Merrick. She also acknowledged the service of JoAnn DeLauter.

Mrs. Lanci moved that the Board of Education approve the following resolutions:

APPOINTMENTS

BE IT RESOLVED, that the Board of Education approve the following 2017-2018 school year appointments and salaries:

- Appointment of School District Auditor
- Appointment of Treasurer
- Appointment of District Clerk
- Appointment of Deputy Treasurer
- Appointment of Records Access Officer
- Appointment of Records Retention and Disposition Officer
- Appointment of Title IX Coordinator
- Appointment of Section 504 Coordinator
- Appointment of Asbestos Compliance Officer
- Appointment of Purchasing Agent
- Appointment of Acting Purchasing Agent
- Appointment of Property Control Manager
- Appointment of Medicaid Compliance Officer
- Appointment of Payroll Certification Officer
- Appointment of 403 (b) Liaison
- Appointment of Chief Emergency Officer

**SCHOOL
DEPOSITORIES**

BE IT RESOLVED, that the Board of Education approve the following banks as depositories for school funds for the 2017-2018 school year:

1. Signature Bank - Investment
2. Capital One Bank – Operating and Investment Accounts
3. Chase Bank, Bellmore – Operating and Investment Accounts
4. First National Bank of Long Island – Operating and Investment Accounts
5. Flushing Bank – Investments and Operating Accounts
6. MBIA Class – New York – Cooperative Liquid Assets Security System – Investments
7. M&T Bank – Collateral Accounts
8. TD Bank – Investment Accounts
9. The Bank of New York Mellon – Investments and Collateral Account

CHECK SIGNATURES

BE IT RESOLVED, that the Board of Education authorize the Treasurer or Deputy Treasurer to sign all checks pertaining to school funds and that the District Clerk's signature be used as an alternate.

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BE IT RESOLVED, that the Board of Education authorize the Superintendent and Assistant Superintendent for Business to certify all payrolls for the 2017-2018 school year.

**PAYROLL
CERTIFICATION**

BE IT RESOLVED, that the Board of Education will maintain a Public Employee Dishonesty insurance policy in the amount of \$1,000,000.

**PUBLIC EMPLOYEE
DISHONESTY
INSURANCE**

BE IT RESOLVED, that the Board of Education approve the designation of Bellmore Herald Life and Merrick Herald Life as official District newspapers. (Ed. Law 2004)

**OFFICIAL DISTRICT
NEWSPAPERS**

BE IT RESOLVED, that the Board of Education approve the designation of Newsday as the official District newspaper only for the purposes of the Nassau County Transportation Consortium and the Nassau County Directors of Facilities Purchasing Consortium.

BE IT RESOLVED, that the Board of Education approve the minutes from the June 6, 2017 and June 19, 2017 meetings.

MINUTES

BE IT RESOLVED, that the Board of Education approve the Treasurer's Report, dated May 31, 2017.

TREASURER'S REPORT

Ms. Gargiulo seconded and the motion was carried 8-0.

Mr. DeTommaso also welcomed everyone. He welcomed Michael Harrington the district's new Assistant Superintendent for Curriculum. He introduced the following directors and gave a brief overview of their responsibilities and accomplishments: Joseph Innaco, Director of Technology; Thomas Volpe, Director of Transportation and Security; Cheryl Fontana, Director of Fine and Performing Arts; Jon Simpkins, Director of Facilities and Eric Arlin, Director of Special Education. He stated he will review statistics at the August meeting. Bellmore-Merrick is one of the top school districts in Nassau County and New York State. He mentioned a number of upcoming events.

**SUPERINTENDENT'S
REPORT**

There were none on agenda items only.

PUBLIC COMMENTS

Mrs. Blane moved that the Board of Education approve the following resolutions:

BE IT RESOLVED, that the Board of Education re-adopt all policies and Code of Ethics in effect during the 2016-2017 school year for the 2017-2018 school year.

POLICIES

The Board accepted revised Policy No. 8505 – Charging School Meals (Revised)(1st reading) for a first reading.

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Ms. Gargiulo stated she does not want a child to be denied a meal. She was advised this is procedural for the Federal government and Mr. DeTommaso agrees no child should go hungry. Mrs. Finelli will monitor any incidents that come to her attention.

SPECIAL EDUCATION

BE IT RESOLVED, that the Board of Education approve the following placements recommended by the Committee on Special Education: 000011318, 000010243, 000010479, 000010717, 000010734, 000010736, 000010739, 000010741, 000010756, 000010810, 000010815, 000010828, 000010829, 000010867, 000010873, 000010878, 000010946, 000010949, 000010950, 000010967, 000010974, 000011006, 000011027, 000011041, 000011042, 000011056, 000011081, 000011098, 000011101, 000011115, 000011175, 000011176, 000011185, 000011204, 000011225, 000011262, 000011265, 000011268, 000011283, 000011288, 000011312, 000011313, 000011326, 000011336, 000011353, 000011359, 000011361, 000011374, 000011377, 000011381, 000011389, 000011393, 000011399, 000011400, 000011425, 000011431, 000011440, 000011446, 000011448, 000011464, 000011473, 000011476, 000011478, 000011488, 000011489, 000011497, 000011517, 000011520, 000011558, 000011590, 000011596, 000011604, 000011618, 000011655, 000011657, 000011666, 000011669, 000011683, 000011685, 000011687, 000011688, 000011692, 000011701, 000011702, 000011704, 000011714, 000011728, 000011739, 000011745, 000011781, 000011790, 000011831, 000011832, 000011853, 000011861, 000011866, 000011899, 000011904, 000011922, 000011934, 000011957, 000011958, 000011962, 000011965, 000011982, 000012015, 000012029, 000012065, 000012069, 000012076, 000012103, 000012105, 000012130, 000012141, 000012162, 000012178, 000012204, 000012213, 000012214, 000012222, 000012255, 000012277, 000012293, 000012294, 000012295, 000012296, 000012409, 000012626, 000012656, 000012659, 000012866, 000013090, 000013119, 000013120, 000013137, 000013138, 000013148, 000013370, 000013441, 000014576, 000014607, 000014841, 000014842, 000014872, 000014936, 000511167, 000511357, 000511367, 000511375, 000511435, 000511440, 000511493, 000511498, 000511531, 000511548, 000511555, 000511561, 000511585, 000511588, 000511597, 000511616, 000511618, 000511623, 000511650, 000511656, 000511682, 000511689, 000511722, 000511755, 000511759, 000511767, 000511785, 000511787, 000511801, 000511802, 000511808, 000511812, 000511856, 000511884, 000511903, 000511904, 000511906, 000511918, 000511927, 000511943, 000511966, 000511972, 000511980, 000511996, 000512001, 000512005, 000512016, 000512043, 000512049, 000512061, 000512064, 000512098, 000512099, 000512106, 000512108, 000512109, 000512112, 000512123, 000512125, 000512126, 000512127, 000512130, 000512131, 000512134, 000512135, 000512136, 000512142, 000512173, 000512204, 000512235, 000512244, 000512255, 000512281, 000512304, 000512307, 000512320, 000512322, 000512323, 000512340, 000512381, 000512433, 000512444, 000512446, 000512454, 000512465, 000512500, 000512514, 000512519, 000512592, 000512990, 000512992, 000513040, 000513042, 000513166, 000513335, 000513556, 000513599, 023160000, 030140001, 030160000, 030170004, 030240006,

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999011381, 999011399, 999011405, 999011407 and 999011419.

BE IT RESOLVED, that the Board of Education approve the recommended appointments to the Summer Committee on Special Education.

IMPARTIAL HEARING OFFICERS

BE IT RESOLVED, that the Board of Education approve the list of Impartial Hearing Officers (IHO) as maintained by the New York State Education Department Impartial Hearing Reporting System IHO Rotational List for the 2017-2018 school year.

STANDARD WORK DAY

BE IT RESOLVED, that the Board of Education reaffirm the standard work day at seven (7) hours.

TREASURER

BE IT RESOLVED, that the Board of Education approve the position of Treasurer as a Public Officer and employee and that the appointment of the Treasurer is a one (1) year term commencing July 1st and ending on June 30th of the following year.

TREASURER'S WORK LOG

WHEREAS, The Bellmore-Merrick Central High School District Board of Education established that the Standard Work Day is seven (7) hours; and

WHEREAS the District Treasurer was appointed by the Bellmore Merrick Central High School District Board of Education from July 1, 2016 to June 30, 2017; and

THEREFORE, BE IT RESOLVED, that the Board of Education accept and recertify the Board of Education Treasurer Theresa McCurry's record of work activities for a period of three (3) consecutive months, as required by the New York State Local and Retirement System (NYSLRS), Regulation 315.4 of the

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New York Codes, Rules and Regulations, concerning appointed school officials; and

BE IT FURTHER RESOLVED, that the Board of Education designates two (2) days per month be reported for the District Treasurer.

BE IT RESOLVED, that the Board of Education appoint Mr. Eric Arlin as the McKinney-Vento Homeless liaison for the summer of 2017.

**SUMMER HOMELESS
LIAISON**

BE IT RESOLVED, that the Board of Education adopt the revised Dignity for All Students Act Plan upon the recommendation of the district-wide school-based planning and Shared Decision-making Committee.

DIGNITY ACT

BE IT RESOLVED, that the Board of Education approve the appointments of the recommended 2017-2018 Dignity for All Students Act coordinators in each of the district schools.

Mr. Ferrara seconded and the motion was carried 8-0.

Mrs. Lanci moved that the Board of Education accept a donation of \$1,799.98 from the Merrick Avenue PTA for the purchase of two (2) water fountains to be installed at Merrick Avenue MS and increase the appropriations budget by this amount. Mrs. Blane seconded and the motion was carried 8-0.

DONATIONS

Mrs. Goller moved that the Board of Education accept a donation of \$2,820 from the Grand Avenue PTA for the purchase of 2017-2018 agendas for Grand Avenue. Mrs. Blane seconded and the motion was carried 8-0.

Dr. Kaplan and Mr. DeTommaso thanked everyone for their donations.

Ms. Gargiulo moved that the Board of Education approve the following resolutions:

BE IT RESOLVED, that the Board of Education adopt the Academic Intervention Services Plan, which will be updated in September 2017, upon the recommendation of the Office of Curriculum, Instruction and Assessment.

**ACADEMIC
INTERVENTION
PLAN**

BE IT RESOLVED, that the Board of Education approve the revised listing of the exclusion of days of religious observance from the calculation of 2017-2018 average daily attendance as determined by the student attendance computer programs.

Mrs. Lanci seconded and the motion was carried 8-0.

Mrs. Goller moved that the Board of Education approve the Superintendent of Schools' Personnel Report, dated July 11, 2017, as stated in the agenda. Mrs. Blane seconded and the motion was carried 7-1-0, with Ms. Gargiulo recusing herself from Item F.

PERSONNEL

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- BILLS** The Board of Education reviewed the Summary of Bills, dated July 11, 2017, and the corresponding warrants.
- BIDS** Mrs. Lanci moved that the Board of Education approve the bids as stated in the agenda. Ms. Gargiulo seconded and the motion was carried 8-0.
- BUDGET SUMMARY** The Board of Education reviewed the Budget Summary Report.
Mrs. Lanci moved that the Board of Education approve the following resolutions:
- CELL PHONES** BE IT RESOLVED, that the Board of Education approve the list of job titles requiring cellular phones for the 2017-2018 school year.
- LEGAL SERVICES** BE IT RESOLVED, that the Board of Education authorize its President to sign an agreement with Ingerman Smith, LLP to provide legal counsel in the amount of \$26,520 annually for Board counsel services and \$21,930 annually for Labor counsel services and \$215 per hour for additional legal services for the period 7/1/17-6/30/18.
- CLAIMS AUDITOR** BE IT RESOLVED, that the Board of Education authorize its President to sign an agreement on behalf of the Board of Education with Nawrocki Smith, LLP for the duties and responsibilities of Claims Auditor for the Bellmore-Merrick Central High School District for fiscal year ended 6/30/18 at a cost not to exceed \$23,806.
- EXTERNAL AUDITOR** BE IT RESOLVED, that the Board of Education approve an agreement with Cullen & Danowski, LLP for External Auditor services for fiscal year 2017-2018 at an annual cost of \$47,300 and authorize the Assistant Superintendent of Business to sign an engagement letter.
- THIRD PARTY ADMINISTRATORS** BE IT RESOLVED, that the Board of Education approve the following as Third Party Administrators for fiscal year ending 6/30/18 at the indicated rates:
a. Wright Risk (Workers' Compensation) \$45,307.77 per year
b. USI (unemployment cost control services) \$4,200.00
c. Western Suffolk BOCES (flex plan) \$ 47.00 per participant per year
- INSURANCE SERVICES** BE IT RESOLVED, that the Board of Education approve the following insurance services providers:
1. NYSIR Comprehensive Coverage
2. Edwards & Co. Pupil Benefits (student accident)
3. J. Flynn Insurance Agency Group life and disability; dental insurance
4. Sterling & Sterling Excess Coverages:
a. Excess Workers' Compensation
b. Excess Flood & Earthquake
- EMPLOYEE ASSISTANCE PROGRAM (EAP)** BE IT RESOLVED, that the Board of Education approve an agreement with Tri-State REACH, Inc. to provide an Employee Assistance Program (EAP) for BMCHSD's eligible employees.

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BE IT RESOLVED, that the Board of Education approve an inter-municipal services agreement with Sanford Schulsohn to perform internal auditing services on a cooperative basis with the Bellmore-Merrick Central High School District, Bellmore Union Free School District and North Bellmore Union Free School district.

**INTERNAL AUDITOR
INTERMUNICIPAL**

BE IT RESOLVED, that the Board of Education approve an extension of professional services in an agreement with Applied Data Services for a one year period from 7/1/17 – 6/30/18 at an annual cost of \$16,029.

**PUPIL
TRANSPORTATION &
ASSIGNMENT SYSTEM**

BE IT RESOLVED, that the Board of Education approve the results of the 5/24/17 Nassau BOCES Cooperative Transportation Bid and award the contracts based on BOCES' recommendation. BOCES recommended that, based on the detail information included in the bid (item specifications and unit price), the bid be awarded to the lowest responsible bidders meeting specifications for Non Public and Special Education Transportation for the 2017-2018 school year.

**NASSAU BOCES
COOPERATIVE
TRANSPORTATION BID**

BE IT RESOLVED, that the Board of Education approve an agreement with Seneca Consulting Group from 7/1/17 – 6/30/18 with an option to renew for the remainder of the 2017-2018 School Year for the provision of Affordable Care Act consulting services.

**AFFORDABLE CARE
ACT SERVICES**

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute the agreements on behalf of the Board of Education.

BE IT RESOLVED, that the Board of Education approve an agreement with Reviewed Costs, Inc. dba Industrial U.I. Services for unemployment insurance claims control services from 7/1/17-6/30/18 with the quarterly fee remaining at \$1,050.

**UNEMPLOYMENT
INSURANCE COST
CONTROL**

WHEREAS, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York, to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2017-2018 school year, and

**LONG ISLAND
SCHOOL NUTRITION
DIRECTORS ASSN
COOPERATIVE BID**

WHEREAS, the Bellmore-Merrick Central High School District (BMCHSD) is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, §119-0, and

WHEREAS, the BMCHSD wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the Boards of Education and making recommendations thereon;

**LONG ISLAND
SCHOOL NUTRITION
DIRECTORS ASSN.
COOPERATIVE BID
(Continued)**

THEREFORE, BE IT RESOLVED, that the Board of Education of BMCHSD hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that BMCHSD'S Board of Education authorize the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and,

BE IT FURTHER RESOLVED, that BMCHSD's Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, that BMCHSD's Board of Education agrees:
(1) to abide by the majority decisions of the participating districts on quality standards;
(2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; and
(3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

SNACK VENDING

BE IT RESOLVED, that the Board of Education approve an extension to a vending contract with Quick Snacks Vending for the 2017-2018 school year for the provision of vending services in the District via the BOCES contract. The District will receive a commission of 36.75% on total sales; and

BE IT FURTHER RESOLVED, that the Food Services Director is the District's authorized representative as concerns this agreement.

**OBSOLETE/SURPLUS
PROPERTY**

BE IT RESOLVED, that the Board of Education declare obsolete and approve the disposal of Merrick Avenue MS Science Department equipment.

BE IT RESOLVED, that the Board of Education declare obsolete and approve the disposal of a Merrick Avenue MS FACS refrigerator, #007192.

**STATE
ENVIRONMENTAL
QUALITY REVIEW ACT**

WHEREAS, the Board of Education adopted and passed SEQRA resolution for W.C. Mepham High School Proposed Installation of a Concession Stand and Metal Storage Container (Project) and Sanford H. Calhoun High School Proposed Track Resurfacing & Classroom Renovations (Project) on March 1, 2017; and

WHEREAS, the Board of Education has subsequently determined a different course for the W.C. Mepham Project;

BE IT RESOLVED, that the Board of Education desires to embark upon the Proposed Installation of an Accessory Building and Metal Storage Container (Project) listed in attachment A hereto; and

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WHEREAS, said Project is subject to classification under the State Environmental Quality Review Act (SEQRA); and

**STATE
ENVIRONMENTAL
QUALITY REVIEW
ACT (Continued)**

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of SEQRA; and the Board of Education, as the lead agency, has examined all information related to the Project and has determined that the Project as a whole listed in attachment A hereto is classified as a Type II Action as defined by Section 617.5(c)(8) of the SEQRA Regulations and therefore requires no further review;

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the final Project acceptance, upon receipt, from the New York State Office of Parks, Recreation and Historic Preservation, in connection with its request for approval of said Project from the New York State Education Department

BE IT RESOLVED, that the Board of Education approve the hiring of NKC Choreography to provide choreography and a workshop for the Mephram Varsity Kickline team on 7/25/17 at a cost not to exceed \$875, funded by Kickline G.O.

CONSULTANT

BE IT RESOLVED, that the Board of Education approves a Settlement Agreement in connection with an impartial hearing, a copy of which has been provided to and reviewed by the members of the Board of Education.

**SETTLEMENT
AGREEMENT**

BE IT FURTHER RESOLVED, that the Board of Education authorizes the President of the Board of Education to sign said Settlement Agreement, and other documents, pertaining to the settlement of the impartial hearing, on behalf of the Board.

Mr. Ferrara seconded and the motion was carried 8-0.

There was none.

CORRESPONDENCE

There were none.

PUBLIC COMMENTS

There was none.

OLD/NEW BUSINESS

On motion by Ms. Gargiulo, seconded by Mrs. Piskin and carried 8-0, the meeting was adjourned at 8:38 p.m.

ADJOURNMENT

Respectfully submitted,

Claire Neufeld
District Clerk