

MINUTES OF THE BELLMORE-MERRICK CENTRAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING July 8, 2014

The Organizational meeting of the Bellmore-Merrick Central High School District Board of Education was held on Tuesday evening, July 8, 2014, in the Board of Education Conference Room of the Administrative Offices at the Brookside School at 1260 Meadowbrook Road, North Merrick, New York.

The following members of the Board of Education were present:

JoAnn DeLauter, President
George Haile, Vice President
Marion Blane
Wendy Gargiulo
Janet Goller
Dr. Nancy Kaplan
Nina Lanci
Susan Schwartz

Also present:

John DeTommaso, Superintendent of Schools
Cynthia Strait Regal, Deputy Superintendent of Business
Dr. Mara Bollettieri, Assistant Superintendent of Personnel and Administration
David Seinfeld, Assistant Superintendent of Curriculum
Jon Simpkins, Director of School Facilities and Operations
Michelle Gagnon, Administrative Assistant I
Christopher Powers, School Attorney
Claire Neufeld, District Clerk

The meeting was called to order at 8:25 p.m. Mrs. Neufeld, District Clerk, led those present in the Pledge of Allegiance.

CALL TO ORDER

Mrs. Neufeld announced the appointments to the Board of Education for the 2014-2015 school year.

APPOINTMENTS

Bellmore UFSD	Janet Goller, Marion Blane
Merrick UFSD	Susan Schwartz, Dr. Nancy Kaplan
North Bellmore UFSD	JoAnn DeLauter, Nina Lanci
North Merrick UFSD	George Haile, Wendy Gargiulo

Mrs. Neufeld asked for nominations for the position of President of the Board of Education. Mrs. Schwartz moved to nominate Mrs. DeLauter, and Dr. Kaplan seconded. There being no further nominations, nominations were closed and the motion was carried 8-0. Mrs. Neufeld administered the oath of office to Mrs. DeLauter.

**ELECTION OF
BOARD OF
EDUCATION
PRESIDENT**

Mrs. Neufeld asked for nominations for the position of Vice President of the Board of Education. Mrs. Lanci moved to nominate Mr. Haile and Dr. Kaplan seconded. There being no further nominations, nominations were closed and the motion was carried 8-0. Mrs. Neufeld administered the Oath of Office to Mr. Haile.

**ELECTION OF
BOARD OF
EDUCATION
VICE PRESIDENT**

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**BOARD OF
EDUCATION**

Mrs. DeLauter assumed the Chair. Mrs. DeLauter welcomed Mrs. Gargiulo to the Board.

Mrs. Lanci moved that the Board of Education approve the following resolutions:

**BOARD OF
EDUCATION
APPOINTMENTS**

BE IT RESOLVED, that the Board of Education approve the annual appointments for the 2014-2015 school year as presented in the agenda.

**SCHOOL
DEPOSITORIES**

BE IT RESOLVED, that the Board of Education approve the following banks as depositories for school funds for the 2014-2015 school year.

1. Bank of America, Merrick/North Merrick – Operating, Investments and Reserve Accounts
2. Capital One Bank – Operating and Investment Accounts
3. Chase Bank, Bellmore – Operating and Investment Accounts
4. Citibank, N.A., Bellmore – Investments Collateral Account
5. First National Bank of Long Island – Operating and Investment Accounts
6. Flushing Commercial Bank – Investments and Operating Accounts
7. MBIA Class – New York – Cooperative Liquid Assets Security System – Investments
8. M&T Bank – Collateral Accounts
9. TD Bank – Investment Accounts
10. The Bank of New York, New York – Investments and Collateral Account

CHECK SIGNATURES

BE IT RESOLVED, that the Board of Education authorize the Treasurer or Deputy Treasurer to sign all checks pertaining to school funds and that the District Clerk's signature be used as an alternate.

BE IT RESOLVED, that the Board of Education authorize the Superintendent and Deputy Superintendent to certify all payrolls for the 2014-2015 school year.

**PUBLIC EMPLOYEE
DISHONESTY
INSURANCE**

BE IT RESOLVED, that the Board of Education will maintain a Public Employee Dishonesty insurance policy in the amount of \$1,000,000.

**OFFICIAL DISTRICT
NEWSPAPERS**

BE IT RESOLVED, that the Board of Education approve the designation of Bellmore Herald Life and Merrick Herald Life as official District newspapers. (Ed. Law 2004)

BE IT RESOLVED, that the Board of Education approve the designation of Newsday as the official District newspaper only for the purposes of the Nassau County Transportation Consortium and the Nassau County Directors of Facilities Purchasing Consortium.

MINUTES

BE IT RESOLVED, that the Board of Education approve the minutes from the June 4, 2014 and June 25, 2014 meetings.

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BE IT RESOLVED, that the Board of Education approve the Treasurer's Report, dated May 31, 2014.

TREASURER'S REPORT

Mrs. Blane seconded and the motion was carried 8-0.

Mr. DeTommaso apologized for the late start of tonight's meeting. He thanked Mrs. Schwartz for her presidency last school year and congratulated Mrs. DeLauter and Mr. Haile on becoming the 2014-2015 school year Board of Education President and Vice President. He also welcomed Mrs. Gargiulo to the BMCHSD Board of Education and David Seinfeld to the position of Assistant Superintendent of Curriculum, Instruction and Assessment. He stated he is looking forward to the new school year and thanked the Board, administrators, staff and community for their support last year and their continued support over the next number of years. Phase One of bond work will begin in five of the district buildings shortly. He stated Mr. Seinfeld will give a presentation on Regents/Assessment Data and Graduation Results for 2013-2014. NYS has not yet sent the ELA and Math assessment results.

SUPERINTENDENT'S REPORT

Mr. Seinfeld began by stating he will report on the Middle School ELA and Math assessment and Advanced Placement results at a future meeting. Overall, the district has continued to do well on testing. In a comparison of Common Core Algebra to Integrated Algebra, BMCHSD students passed the Algebra exams at similar rates, however, mastery levels were considerably higher on the Integrated Algebra exam. The percentage of students passing and achieving mastery level in Geometry increased. Passing and mastery levels for Algebra II/Trig, English, Earth Science, Living Environment, Chemistry, Physics, Global, and US History all basically remained the same or there were slight percentage differences. LOTE results averaged in the range of 95-99% for passing and 73-79% of students achieving mastery level. 96.7% of district graduates go onto attend two and four year colleges.

REGENTS/ASSESSMENT DATA AND GRADUATION RESULTS

Mrs. Goller thanked Mr. Seinfeld for the format he used in his presentation, stating that his choice made following the presentation easy.

Mr. DeTommaso stated Jon Simpkins, Director of School Facilities, will give an update on the bond work. He added photographs of the work can be found on the district website. Current work includes the athletic fields, gym floors and tile installation.

Mr. Simpkins stated work began at Mephram High School. Poor drainage soil is being removed from all three high school athletic fields and being replaced with sand. Kennedy HS's gym floor is being sanded. The next step after that is a sealcoat and markings. Calhoun's gym floor is currently in the process of being sanded. Work should move one week at a time to the next building. Floor tiles should be laid in one week. Work is on hold at Merrick Avenue MS due to the summer school program there. In-house maintenance workers repaired the storage building at Kennedy that was damaged by Superstorm Sandy.

BOND PROJECTS

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**BOND PROJECTS
(Continued)**

Mr. DeTommaso added repair work is being performed during the summer months. He wants all three high schools to be ready by the first day of school in September.

Mr. Simpkins stated wiring for security updates is currently be installed in conjunction with the IT work being done in the buildings this summer.

Mr. DeTommaso stated he visits all the fields each day and noted that wireless cameras are being installed.

Dr. Kaplan thanked Mr. Simpkins for his responsiveness and accessibility to the community.

Mr. Haile was advised workers lay sand and build a bridge over the track surface to preserve the track. This method is working well and there has been no damage to the tracks at any of the schools.

Mrs. DeLauter advised the audience to review the future dates listed in the agenda.

PUBLIC COMMENTS

There were none on agenda items only.

Mrs. Lanci moved that the Board of Education approve the following resolutions:

POLICIES

BE IT RESOLVED, that the Board of Education re-adopt all policies and Code of Ethics in effect during the 2013-2014 school year for the 2014-2015 school year.

SPECIAL EDUCATION

BE IT RESOLVED, that the Board of Education approve the Hagedorn Little Village School as a vendor for the 2014-2015 school year.

**IMPARTIAL HEARING
OFFICERS**

BE IT RESOLVED, that the Board of Education approve the list of Impartial Hearing Officers (IHO) as maintained by the New York State Education Department Impartial Hearing Reporting System IHO Rotational List for the 2014-2015 school year.

**STANDARD WORK
DAY**

BE IT RESOLVED, that the Board of Education reaffirm the standard work day at seven (7) hours.

TREASURER

BE IT RESOLVED, that the Board of Education approve the position of Treasurer as a Public Officer and employee and that the appointment of the Treasurer is a one (1) year term commencing July 1st and ending on June 30th of the following year.

**TREASURER'S
WORK LOG**

WHEREAS, The Bellmore-Merrick Central High School District Board of Education established that the Standard Work Day is seven (7) hours; and

WHEREAS the District Treasurer was appointed by the Bellmore Merrick Central High School District Board of Education from July 1, 2014 to June 30, 2015; and

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THEREFORE, BE IT RESOLVED, that the Board of Education accept and recertify the Board of Education Treasurer Theresa McCurry's record of work activities for a period of three (3) consecutive months, as required by the New York State Local and Retirement System (NYSLRS), Regulation 315.4 of the New York Codes, Rules and Regulations, concerning appointed school officials; and

**TREASURER'S WORK
LOG (Continued)**

BE IT FURTHER RESOLVED, that the Board of Education designates two (2) days per month be reported for the District Treasurer.

BE IT RESOLVED, that the Board of Education establish the mileage reimbursement rate (Education Law §2118) at the IRS standard mileage rate effective January 1st for the school year commencing July 1st of the same calendar year.

**MILEAGE
RE-IMBURSEMENT
RATE**

Mrs. Schwartz seconded and the motion was carried 8-0.

Mrs. Schwartz moved that the Board of Education approve the following resolutions:

BE IT RESOLVED, that the Board of Education accept a donation of \$250 from the Kiwanis Club of the Bellmores to the Meadowbrook Alternative Learning Program (MAP) to be used for 2014-15 school year educational excursions and increase the appropriations budget by this amount.

DONATIONS

BE IT RESOLVED, that the Board of Education accept a donation of \$250 from the Bellmore Lions to MAP to be used for 2014-15 school year educational excursions and increase the appropriations budget by this amount.

BE IT RESOLVED, that the Board of Education accept a donation of \$1,821 from Mepham Alumni for the purchase of a display case and increase the appropriations budget by this amount.

Mr. Haile seconded and the motion was carried 8-0.

Mrs. DeLauter thanked all the donors on behalf of the Board of Education.

Mrs. Schwartz moved that the Board of Education accept a Students FIRST Grant in the amount of \$29,685 from Achieve 3000. Dr. Kaplan seconded. Mrs. Schwartz was advised this is for the middle schools reading program. Mr. DeTommaso stated there was a discussion about piloting a reading program at the high schools and it was felt that Achieve 3000 will be beneficial. The motion was carried 8-0.

ACHIEVE 3000

Dr. Kaplan moved that the Board of Education approve the following resolutions:

SUMMER HOMELESS LIAISON BE IT RESOLVED, that the Board of Education appoint Mr. Frank Sansanelli as the McKinney-Vento Homeless liaison for the summer of 2014.

DIGNITY ACT BE IT RESOLVED, that the Board of Education adopt the revised Dignity for All Students Act Plan upon the recommendation of the district-wide school-based planning and shared decision-making committee.

BE IT RESOLVED, that the Board of Education approve the appointments of the recommended 2014 Dignity for All Students Act coordinators in each of the district schools.

ANNUAL PROFESSIONAL PERFORMANCE REVIEW BE IT RESOLVED, that the Board of Education authorize the Superintendent of Schools or his/her designee, consistent with the terms of the Annual Professional Performance Review plan, to complete the information in the online portal, "Review Room," and to submit the plan via the online portal, or via any other means allowable by law, to the Commissioner of Education for review.

WHEREAS, §30-2.9 of the Rules of the Board of Regents requires certification of lead evaluators for purposes of conducting evaluations of teachers and principals in accordance with the requirements under §3012-c of the Education Law, respecting Annual Professional Performance Reviews; and

WHEREAS, the individuals named below have successfully completed a training course that meets the requirements prescribed in §30-2.9(b) of the Rules of the Board of Regents; therefore,

BE IT RESOLVED, that the Board of Cooperative Educational Services of Nassau County certifies the following individuals as lead evaluators:

- | | | |
|----------------------|--------------------|----------------|
| Rochelle Battersby | Renee Fallon | Marie Netto |
| Dr. Mara Bollettieri | Mary Ann Goetz | Gerry Owenberg |
| Eric Caballero | Eric Gomez | Emily Paluseo |
| Dr. Jen Carne | Michael Harrington | Lorraine Poppe |
| Ivy Cohen | Nicole Hollings | Chris Safina |
| Eileen Connelly | Joseph Innaco | David Seinfeld |
| Carlo Conte | Saul Lerner | Kim Serpe |
| Andrew DelRosario | Rosa Manzo | Maria Sinatora |
| John DeTommaso | Karen McGuinness | Susan Sklar |
| Madeline Donohue | James Mollica | Robert Soel |
| Robyn Einbinder | James Morris | Maureen Welsh |
| | | Ken Zisel |

AFFORDABLE HEALTH CARE ACT WHEREAS, the Patient Protection and Affordable Care Act requires the BMCHSD to determine full-time status of new variable hour/new part-time/new seasonal employees in order to establish eligibility for health insurance coverage; and

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WHEREAS, the regulations under the Patient Protection and Affordable Care Act allow for look-back measurement periods to be used for new variable hour/new part-time/new seasonal employees to determine whether an employee is a full-time employee; and

**AFFORDABLE HEALTH
CARE ACT
(Continued)**

WHEREAS, the BMCHSD desires to establish a look-back initial measurement period, administrative period and stability period for its new variable hour/new part-time/new seasonal employees; and

WHEREAS, the BMCHSD provides a health plan and is a participating municipality under the New York State Health Insurance Program (NYSHIP) and Health Plan of New York an Emblem Health Company (HIP); and

WHEREAS, the BMCHSD's health plan year is a calendar year which runs from January 1 to December 31; and

NOW THEREFORE, BE IT RESOLVED, that the initial measurement period for new variable hour/new part-time/new seasonal employees shall be a period of 12 consecutive months which shall begin the first day of the first calendar month following the employee's start date; and

BE IT RESOLVED, that the administrative period for new variable hour/new part-time/new seasonal employees shall be a period of 12 consecutive months which shall begin the first day of the first calendar month following the employee's start date; and

BE IT RESOLVED, that the administrative period for new variable/new part-time/new seasonal employees shall be a period which shall begin at the end of the initial measurement period and shall continue through the end of the first full calendar month beginning on or after the end of the initial measurement period; and

BE IT FURTHER RESOLVED, that the stability period for new variable hour/new part-time/new seasonal employees, determined to have averaged at least 30 hours of service per week (130 hours of service a calendar month) during the initial measurement period, shall be a period of 12 consecutive calendar months to begin immediately after the administrative period; and

BE IT FURTHER RESOLVED, that the stability period for new variable hour/new part-time/new seasonal employees, determined not to have averaged 30 hours of service or more per week (130 hours of service or more per calendar month) during the initial measurement period, shall be a period of 12 consecutive calendar months to begin immediately after the administrative period; and

**AFFORDABLE HEALTH
CARE ACT
(Continued)**

BE IT FURTHER RESOLVED, that, notwithstanding the foregoing, the BMCHSD reserves the right to elect to provide insurance coverage to otherwise eligible employees who are not currently provided insurance coverage or to elect not to provide insurance coverage to otherwise eligible employees.

WHEREAS, the Patient Protection and Affordable Care Act requires the BMCHSD to determine full-time status of on-going employees in order to establish eligibility for health insurance coverage; and

WHEREAS, eligibility must be determined prior to the start of the health plan year in 2015; and

WHEREAS, the regulations under the Patient Protection and Affordable Care Act allow for look-back measurement periods to be used for on-going employees to determine whether an employee is a full-time employee; and

WHEREAS, the BMCHSD desires to establish a look-back standard measurement period, administrative period and stability period for its on-going employees; and

WHEREAS, the BMCHSD provides a health plan and is a participating municipality under the New York State Health Insurance Program (NYSHIP) and Health Plan of New York an Emblem Health Company (HIP); and

WHEREAS, the BMCHSD's health plan year is a calendar year which runs from January 1 to December 31; and

NOW, THEREFORE, BE IT RESOLVED, that the standard measurement period for on-going employees shall be a period of 12 consecutive months to be measured from October 14, 2013 to October 13, 2014; and

BE IT FURTHER RESOLVED, that the administrative period for on-going employees shall be a period of 79 days to be measured from October 14, 2014 to December 31, 2014; and

BE IT FURTHER RESOLVED, that the stability period for on-going employees, determined to have averaged at least 30 hours of service per week (130 hours of service per calendar month) during the standard measurement period, shall be a period of 12 consecutive calendar months to begin immediately after the administrative period on January 1, 2015 and to continue until December 31, 2015; and

BE IT FURTHER RESOLVED, that the stability period for on-going employees, determined not to have averaged 30 hours of service or more per week (130 hours of service or more per calendar month) during the standard measurement period, shall be a period of 12 consecutive calendar months to begin immediately after the administrative period on January 1, 2015 and continue until December 31, 2015; and

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BE IT FURTHER RESOLVED, that, notwithstanding the foregoing, the BMCHSD reserves the right to elect to provide insurance coverage to otherwise eligible employees who are not currently provided insurance coverage or to elect not to provide insurance coverage to otherwise eligible employees.

**AFFORDABLE HEALTH
CARE ACT**

Mr. Haile seconded and the motion was carried 8-0.

Mrs. Lanci moved that the Board of Education approve the revised Superintendent of Schools' Personnel Report, dated July 8, 2014, as stated in the agenda. Dr. Kaplan seconded and the motion was carried 8-0.

PERSONNEL

The Board of Education reviewed the Summary of Bills, dated July 8, 2014, and the corresponding warrants.

BILLS

Mrs. Schwartz moved that the Board of Education approve the bids as stated in the agenda. Mrs. Blane seconded and the motion was carried 8-0.

BIDS

The Board of Education reviewed the Budget Summary Report.

BUDGET SUMMARY

Dr. Kaplan moved that the Board of Education approve the following resolutions:

BE IT RESOLVED, that the Board of Education approve the list of job titles requiring cellular phones for the 2014-2015 school year.

**DISTRICT OWNED
CELL PHONES**

BE IT RESOLVED, that the Board of Education authorize its President to sign an agreement with Ingerman Smith, LLP to provide legal counsel in the amount of \$25,000 annually for Board counsel services and \$21,000 annually for Labor counsel services and \$200 per hour for additional legal services for the period July 1, 2014 to June 30, 2015.

LEGAL SERVICES

BE IT RESOLVED, that the Board of Education authorize its president to sign an agreement on behalf of the Board of Education with Nawrocki Smith, LLP for the duties and responsibilities of Claims Auditor for the Bellmore-Merrick Central High School District for fiscal year ended June 30, 2015 at a cost not to exceed \$23,806.

CLAIMS AUDITOR

BE IT RESOLVED, that the Board of Education approve an agreement with Cullen & Danowski, LLP for External Auditor services for fiscal year ending June 30, 2015 at an annual cost of \$53,000 and authorize the Deputy Superintendent of Business to sign an engagement letter.

EXTERNAL AUDITOR

BE IT RESOLVED, that the Board of Education approve the following as Third Party Administrators for fiscal year ending June 30, 2015 at the indicated rates:

**THIRD PARTY
ADMINISTRATORS**

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THIRD PARTY ADMINISTRATORS (Continued)	a. Wright Risk (Workers' Compensation)	\$43,544.14 per year
	b. OMNI 403(b)	\$ 1,500.00 + \$36.00 per non P3 participant
	c. USI (unemployment cost control services)	\$4,000.00
	d. Western Suffolk BOCES (flex plan)	\$40.00 per participant per year + \$2.00 for printing

INSURANCE SERVICES	BE IT RESOLVED, that the Board of Education approve the following insurance services providers:	
1.	NYSIR	Comprehensive Coverage
2.	Edwards & Co.	Pupil Benefits (student accident)
3.	J. Flynn Insurance Agency	Group life and disability
4.	Sterling & Sterling	Excess Coverages: a. Excess Workers' Compensation b. Excess Flood & Earthquake
5.	Kurz Planning	Dental Insurance

TRI-STATE REACH	BE IT RESOLVED, that the Board of Education approve an agreement with Tri-State REACH, Inc. to provide an Employee Assistance Program (EAP) to its eligible employees.
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SOUND ACTUARIAL CONSULTING, LLC	BE IT RESOLVED, that the Board of Education approve an agreement with Sound Actuarial Consulting, LLC to provide GASB 45 valuation/analysis for fiscal year 2014-2015 at a cost of \$8,900.
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OBSOLETE/SURPLUS	BE IT RESOLVED, that the Board of Education declare obsolete and approve the disposal of weight room equipment, a pec deck, inasmuch as replacement parts are no longer available.
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INTER-MUNICIPAL SERVICES – AUDITING	BE IT RESOLVED, that the Board of Education approve an inter-municipal services agreement with Sanford Schulsohn to perform internal auditing services on a cooperative basis with the Bellmore-Merrick Central High School District, Bellmore Union Free School District and North Bellmore Union Free School district.
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NASSAU BOCES COOPERATIVE TRANSPORTATION BID	BE IT RESOLVED, that the Board of Education approve the results of the June 3, 2014 Nassau BOCES Cooperative Transportation Bid and award the contracts based on BOCES' recommendation. BOCES recommended that based on the detail information included in the bid (item specifications and unit price), the bid be awarded to the lowest responsible bidders meeting specifications for Nonpublic and Special Education Transportation for Summer 2014 and the 2014/15 school year.
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Mrs. Lanci seconded. Mrs. Schwartz was advised the Board of Education is approving new contracts for legal and auditing services but keeping the same firms as last year. The motion was carried 8-0.

CORRESPONDENCE	There was none.
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Kathy Costello stated in college her daughter must use a different writing Style, APA, that what she learned in the district, MLA. Mrs. Costello asked that district students be taught a variety of writing styles.

PUBLIC COMMENTS

Dr. Kaplan stated she really enjoyed all the graduations.

OLD/NEW BUSINESS

Mr. DeTommaso added that he too enjoyed the graduations stating the ceremonies are similar yet unique. He thanked the staff for their work in planning the day.

On a motion by Mrs. Blane, seconded by Mr. Haile and carried 8-0, the Board of Education agreed to enter into Executive Session to discuss a personnel and a student matter at 9:25 p.m.

EXECUTIVE SESSION

On a motion by Mrs. Goller, seconded by Mrs. Blane and carried 8-0, the Board of Education reconvened at 9:59 p.m.

On motion by Mrs. Schwartz, seconded by Mrs. Goller and carried 8-0, the meeting was adjourned at 10:00 p.m.

ADJOURNMENT

Respectfully submitted,

Claire Neufeld
District Clerk